

## INVERCLYDE INTEGRATION JOINT BOARD – 29 JANUARY 2019

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### Inverclyde Integration Joint Board

Tuesday 29 January 2019 at 2pm

**Present:** Councillors J Clocherty, L Quinn, L Rebecchi and E Robertson, Mr S Carr, Dr D Lyons, Mr A Cowan, Ms D McErlean, Dr H MacDonald, Dr D McCormick, Dr C Jones, Ms L Long, Ms S McAlees, Ms L Aird, Ms G Eardley, Ms M Telfer (for Mr H MacLeod), Ms C Boyd and Ms S McLeod.

**Chair:** Mr Carr presided.

**In attendance:** Ms D Gillespie, Head of Mental Health, Addictions & Homelessness, Ms H Watson, Head of Strategy & Support Services, Mr A Stevenson, Head of Health & Community Care, Ms V Pollock (for Head of Legal & Property Services) and Ms S Lang, Legal & Property Services.

**The following paragraphs are submitted for information only, having been dealt with under the powers delegated to the Board.**

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| <b>1</b> | <p><b>Apologies, Substitutions and Declarations of Interest</b></p> <p>Apologies for absence were intimated on behalf of Mr I Bruce and Mr H MacLeod, with Ms M Telfer acting as proxy.</p> <p>Mr Carr declared an interest in agenda item 8 (Development of the Inverclyde HSCP Strategic Plan 2019-2024).</p>  | <b>1</b> |
| <b>2</b> | <p><b>Minute of Meeting of Inverclyde Integration Joint Board of 6 November 2018</b></p> <p>There was submitted minute of the Inverclyde Integration Joint Board of 6 November 2018.<br/>(Ms McLeod entered the meeting during consideration of this item of business).</p> <p><b>Decided:</b></p> <p>(1) that the minute be agreed; and</p> <p>(2) that it be noted that update reports in respect of the Carers (Scotland) Act 2016, including financial information, will be submitted to future meetings of the Board.</p> | <b>2</b> |
| <b>3</b> | <p><b>Rolling Action List</b></p> <p>There was submitted a Rolling Action list of items arising from previous decisions of the Integration Joint Board.</p> <p>It was reported in relation to the travel plan associated with the new Greenock Health &amp; Care Centre, that this was due to be submitted to the Planning Board on 6 February 2019 and that an update report would be submitted to the March meeting of the Integration Joint Board.</p> <p><b>Decided:</b> that the rolling action list be noted.</p>        | <b>3</b> |

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### 4 Financial Monitoring Report 2018/19 – Period to 31 October 2018, Period 7 4

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the Revenue and Capital Budgets, other income streams and Earmarked Reserves position for the current year as at Period 7 to 31 October 2018.

During the course of discussion of this item, it was noted that a report would be submitted to a future meeting of the Board on Children's Health.

(Dr McCormick and Dr Jones entered the meeting during consideration of this item of business).

**Decided:**

- (1) that the current Period 9 forecast position for 2018/19 and the Period 7 detailed report contained in Appendices 1-3 be noted;
- (2) that approval be given to the proposed budget realignments and virement in Appendix 4 and that Officers be authorised to issue revised directions to the Council and/or Health Board as required on the basis of the revised figures set out in Appendix 5;
- (3) that the planned use of the Transformation Fund as detailed in Appendix 6 be noted;
- (4) that approval be given to the planned investment of £150,000 match funding spend to save initiative from the Transformation Fund for ADP, CORRA to move to a seven day service within Addictions;
- (5) that the planned use of the Integrated Care Fund and Delayed Discharge monies as detailed in Appendix 7 be noted;
- (6) that the current Capital position as detailed in Appendix 8 be noted; and
- (7) that the current Earmarked Reserves position as detailed in Appendix 7 be noted.

### 5 Set Aside Budgets 5

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing additional information on Unscheduled Care/Set Aside budgets and their application. The report advised that since the November meeting of the IJB, a further funding update had been received from NHS Greater Glasgow & Clyde confirming that Inverclyde's notional Set Aside budget for 2018/19 is being maintained at £16.439m.

**Decided:**

- (1) that the report and the updated funding letter from NHS Greater Glasgow & Clyde be noted; and
- (2) that the Chief Officer and Chief Financial Officer be instructed to continue discussions with NHS Greater Glasgow & Clyde on Set Aside Budget Resource Transfer Protocols.

### 6 Inverclyde IJB Records Management Plan 6

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership appending the proposed Inverclyde IJB Records Management Plan which sets out how Inverclyde IJB's records will be created and managed in line with national policy.

**Decided:**

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(1) that subject to minor typographical corrections, approval be given to the contents of the Records Management Plan and accompanying Memorandum of Understanding appended to the report and approval be given to their formal submission to the Keeper of the Records of Scotland; and

(2) that it be remitted to individual Board members to consider whether they require or would wish further General Data Protection Regulations (GDPR) training and to advise the Chief Officer who will make arrangements for training to meet specific requirements.

### 7 **Big Lottery: Women's Project Update**

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There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on progress of the Inverclyde HSCP Women's Project which aims to achieve a stepped change in response to women in the criminal justice system.

(Dr Lyons left the meeting during consideration of this item of business).

**Decided:**

(1) that the contents of the report be noted and approval be given to the strategic direction set out in the report for progressing the Women's Project;

(2) that a further update be submitted to the Board demonstrating how the HSCP is progressing with the project; and

(3) that the report be remitted to the Women's Forum for consideration.

Dr Lyons returned to the meeting at this juncture.

### 8 **Development of the Inverclyde HSCP Strategic Plan 2019 - 2024**

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There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership appending the draft second Inverclyde HSCP Strategic Plan covering the timeframe from 2019-2024 which had been issued for consultation by 8 February 2019.

Mr Carr declared a financial interest in this item as (1) he had been commissioned as an independent contractor by Health Care Improvement Scotland to produce a short film about pharmacists and their outreach work in respect of rough sleepers and (2) he had been commissioned to produce a report in respect of Rapid Rehousing Plans and the Primary Care Sector. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the meeting or his participation in the decision-making process.

**Decided:**

(1) that the draft Strategic Plan be endorsed subject to typographical alterations and the inclusion of further information in relation to Older People and Dementia;

(2) that the consultation process with a deadline date of 8 February be noted and that approval be given to the finalisation process outlined at paragraph 5.8; and

(3) that it be directed that a final version of the Strategic Plan, including an overview of the proposed implementation process, be submitted to a future meeting for approval.

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- 9 Inverclyde Integration Joint Board – Membership Update 9**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on a recent non-voting membership matter. The report (1) advised that the proxy member who had been attending meetings on behalf of the Council staff representative to cover a further period of extended absence was due to retire and (2) advised of the appointment of a replacement proxy member.
- Decided:** that it be noted that Gemma Eardley has been confirmed as the replacement proxy member for Robyn Garcha, Council staff representative non-voting member, for meetings of the Integration Joint Board.
- 10 Minute of Meeting of Inverclyde Integration Joint Board Audit Committee of 11 September 2018 10**
- There was submitted minute of the Inverclyde Integration Joint Board Audit Committee of 11 September 2018.
- Decided:** that the minute be noted.
- 11 Audit Scotland Reports – NHS in Scotland and Health and Social Care Integration: Update on Progress 11**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (1) appending the recent Audit Scotland reports on “NHS in Scotland” and “Health and Social Care Integration: Update on Progress” and (2) advising of the key areas relevant to the Integration Joint Board.
- Decided:**
- (1) that the Audit Scotland reports and the Inverclyde position in relation to the reports’ key messages be noted; and
- (2) that it be agreed that the action plan be monitored through the IJB Audit Committee and that the IJB Audit Committee report to the Integration Joint Board on a six monthly basis.
- Mr Cowan left the meeting at this juncture.
- It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraphs 6 and 9 of Part I of Schedule 7(A) of the Act.**
- 12 Governance of HSCP Commissioned External Organisations 12**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on matters relating to the HSCP governance process for externally commissioned social care services.  
(Mr Cowan returned to the meeting during consideration of this item of business).
- Decided:**
- (1) that the governance report for the period 8 September to 23 November 2018 be noted;

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(2) that Members acknowledge that Officers regard the control mechanisms in place through the governance meetings as sufficiently robust to ensure ongoing quality and safety and the fostering of a commissioning culture of continuous improvement; and

(3) that it be noted that reports will be submitted to the next meeting of the Council's Health & Social Care Committee and the Integration Joint Board on the Commissioning Framework arrangements.

**13 June 2019 Meeting of Integration Joint Board****13**

It was agreed that the meeting of the Integration Joint Board scheduled for 25 June 2019 will now take place on Monday 24 June 2019 at 2pm.